



If you have any questions, please call our Customer Services Team on

01382 573737

Calls may be recorded for training and monitoring purposes. Lines are open 8am – 5pm Monday to Friday.



Stocks & Shares ISA, Investment Dealing Account and General Investment Account

Income and Regular Cash Withdrawals for advised clients

Please complete in block capitals and black ink and return to Alliance Trust Savings Limited, PO Box 164, 8 West Marketgait, Dundee, DD1 9YP. This form can be used to withdraw income from some or all of your investments (Sections 2 and 3) or set up regular cash withdrawals from your Stocks & Shares ISA, Investment Dealing Account or General Investment Account (Section 5).

If you would like to set up withdrawals for multiple Accounts, please complete a form for each Account. You cannot make regular cash withdrawals (these come from your Deposit Account) and regular income withdrawals from your other investments at the same time. **Complete Section 2 OR 5. Forms with both sections completed will be returned.**

If you have any questions, please call our Customer Services Team on **01382 573737**.

If you have a financial adviser, they can also set up withdrawals on your behalf online at www.alliancetrustsavings.co.uk.

1. Personal details

Name:	Account number:										
Address:	Account type:	Stocks & Shares ISA	<input type="checkbox"/>								
Postcode:	Investment Dealing Account	General Investment Account	<input type="checkbox"/>								
Phone number:	Email address:										

2. Income payments

Complete this section if you want to withdraw available income from your investments on a regular basis. Payments will be made on the 12th of the month or the next business day if the 12th falls on a weekend or bank holiday. Only dividends received into your Account up until the 5th of the month are guaranteed to be paid out on the 12th of the same month. Any income payment below the £10.00 minimum will be carried forward to a future payment date when it reaches the £10.00 minimum.

Select your preferred payment frequency.

Pay income to my bank/building society: Monthly Quarterly Half-yearly Yearly

Commencing in (month/year): | M | M | Y | Y | Y | Y |

3. Income details

You may choose to have income paid to you from some or all of your investments. You may also choose to have cash balances from any of your Security Accounts transferred into your Income Account. This will then be paid to your bank or building society account as indicated in Section 6. Choose from one of the following options.

Pay future income to me from:	All my current investments (You do not have to complete table below) <input type="checkbox"/>	Selected investments (Give details in table below) <input type="checkbox"/>
Transfer any cash balances in the Security Accounts into my Income Account for:	All my investments (You do not have to complete table below) <input type="checkbox"/>	Selected investments (Give details in table below) <input type="checkbox"/>

Investment*		Tick below if you wish us transfer the cash balance from these investments to your Income Account
Name (including class)	ISIN/TIDM code	

* Please provide the full name and the class of each investment. Also quote the ISIN/TIDM code which you will find in the List of Stocks & Shares or List of Funds, available at alliancetrustsavings.co.uk. If the description is unclear your instruction will not be processed.

3. Income details (continued)

Investment*		Tick below if you wish us transfer the cash balance from these Investments to your Income Account
Name (including class)	ISIN/TIDM code	

* Please provide the full name and the class of each investment. Also quote the ISIN/TIDM code which you will find in the *List of Stocks & Shares* or *List of Funds*, available at alliancetrustsavings.co.uk. If the description is unclear your instruction will not be processed.

4. Further purchases (income only)

Whenever you instruct us to purchase a new investment you should tell us what you want to do with the income on that investment. **The above instructions will not be applied automatically to new investments. This does not apply to regular cash payments from your Deposit Account.**

5. Regular withdrawals

Complete this section if you would like to make regular withdrawals from your Account.

Payments from your Account will be made on the 12th of the month or the next business day if the 12th falls on a weekend or Bank Holiday. This form needs to be with us no later than the 5th of the month to ensure that income is paid on the 12th of the same month. There is no charge for the regular withdrawal of cash from your cash Account or for altering or cancelling this instruction.

Frequency:	Monthly <input type="checkbox"/>	Quarterly <input type="checkbox"/>	Half-yearly <input type="checkbox"/>	Yearly <input type="checkbox"/>
Start month:	Fixed amount per frequency: £		% of Account value per frequency: %	
Annual Indexation:	None <input type="checkbox"/>	RPI <input type="checkbox"/>	Percentage annually <input type="checkbox"/>	% annually
Pay cash to my bank account named in Section 3:	<input type="checkbox"/>			

Regular withdrawals are restricted to a maximum of 10% of your plan value, per annum. For withdrawals above this limit, please ask your financial adviser to contact our Intermediary Support Team.

6. Payment details

Please give details of the bank account you would like income/withdrawals to be paid to. The account must be in your own name or a joint account where you are a named account holder. We can only make payments to UK-based bank accounts.

Name of your bank/ building society:	Name of account holder:
Full postal address of your bank/building society:	Branch sort code:
Postcode	Bank/building society account number:
	This must not be the Roll number or Collection Account number.

If you have not made a withdrawal from your Account previously, please enclose proof (eg void cheque or copy of statement) with this form.

7. Sign and date

Signature: **X**

Full name: _____

Date: | D | D | M | M | Y | Y |

Joint holder 1/Trustee

Signature: **X**

Full name: _____

Date: | D | D | M | M | Y | Y |

Joint holder 2/Trustee

Signature: **X**

Full name: _____

Date: | D | D | M | M | Y | Y |

Joint holder 3/Trustee

Signature: **X**

Full name: _____

Date: | D | D | M | M | Y | Y |

If the Account is in joint names, all joint holders must sign. Failure to do so will result in a delay to your payment.

Alliance Trust Savings

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